

# Union County Airport Authority Agenda

9-8-20 Meeting @ 4:00PM

*We will meet at the airport, either in a hangar or outdoors, weather permitting.*

- Call to order -4:00PM
- Minutes of the August meeting.
- Sec. / Treasures Report, Invoices presented for payment, Resolutions re: records retention, meeting notices etc.
- Pres. Report. Up date on wind damage recovery, AOBF 2021 status.
- Committee reports
- Consultant's report; (Pre Construction Conf, OAA virtual conference, Master Plan update, Other)
- SkyVista / AP manager report
- Old Business
- New business
- Next meeting ~~9-8-2020~~ <sup>10-13-2020</sup>
- Adjourn

UNION COUNTY AIRPORT AUTHORITY  
MINUTES  
SEPTEMBER 8, 2020

The Union County Airport Authority Board held its regular monthly meeting on Tuesday, September 8, 2020 at the Union County Airport Lobby, 760 Clymer Road, Marysville, Ohio. The meeting was called to order at 4:00 p.m. by Mr. John Popio. Those attending the meeting were members Mr. John Popio, Mr. Bruce Rausch, Mr. Bob Chapman, Mr. Ken Denman, and Mr. Phillip LaPointe. Mr. Shaun Bailey was excused. Guests that joined were Mr. Tyler Brickner and Mr. David Wall of Woolpert. Mr. Stephen Badenhop Director of the County Archives office attended the first part of the meeting to report to the board on new requirements for the board from the State Examiners Office regarding record retention and policies. Mr. Badenhop and secretary, Linda Thrush worked on updating the retention schedule and developed policies that Mr. Rausch motioned to accept and Mr. Chapman second. Motion passed. A poster was also posted in the Airport Lobby outlining these policies also a requirement of the state.

Mr. LaPointe motioned to accept the August minutes as presented, Mr. Rausch second. Motion passed. Mr. Rausch motioned to accept and pay the attached list of bills. Mr. LaPointe second. Mr. Rausch amended this motion to exclude the invoices to Woolpert until the board receives reimbursement from the grant. Mr. LaPointe second. Motion passed.

Mr. Popio reported that he is still getting quotes for the damages done by the storm last week. There was damage to the roof on the office building, the awning was torn off and completely destroyed, and some T Hangar doors were damaged. He also checked to make sure the airport was covered by insurance and that all buildings were covered, and they are. He has contacted Fulfab or the Hangar doors at approximately \$10,000. He contacted Segner Construction, GJ Construction and District 7 about the roof and is still waiting on those. Stephens Gutters was contacted about the gutter repair and the quote was reasonable, but they are about 8 to 10 weeks out on doing the repairs. The board feels it cannot wait that long as rainwater is coming into the building. He will contact other vendors and hopefully the work can be done sooner. Capital Awning quoted the awning replacement at \$15,000. The insurance adjuster thought that was high. Mr. Popio did get some other quotes including one for an aluminum awning what would be permanent. More research needs to be done to make sure an aluminum awning could withstand the wind the airport experiences. All awning vendors said it would be next year before any of this work could be done so there is time for more research. One airplane was totaled as well but not the airport's responsibility but just a note to show how strong the wind was.

Mr. Blumenschein returned the snow removal contract and it was signed and accepted by the board. He also had proof of liability insurance the board had asked for. Mr. Rausch informed the board that the mowing contract would be up next year.

Mr. LaPointe asked for a resolution to approve the cost to update the plaque in the lobby of board members not to exceed \$500. Mr. Chapman so moved and Mr. Rausch second. Motion passed.

Mr. Bricknell gave the report from Woolpert (see attached). Mr. Denman motioned to approve amendments of \$26,000 for the Rehab Project and \$54,000 for the Lighting Project that were included in the original grant. Mr. Rausch second. Motion passed. Mr. Bricknell met with the city as well about the dry retention pond the city wants to put in on airport land. They also agreed to allow the airport to have the dirt from this for future use by the airport. The board also wanted to use this to leverage some other things from the city such as reducing the TIFF on the land just purchased by the Board and cooperation when the runway is lengthened. The board would like to build a better relationship with the City. Mr. Wall then reported on the Master Plan (see attached). He gave a timeline of this work and submitted a list of questions that will be asked of Hangar tenants and future tenants. He asked for any board input. Since Mr. Wall used to work in Noise complaints Mr. Popio asked for any advice on addressing those. His only advice was to return calls to try and explain why this is happening. Being polite and addressing their concerns. Most times they just want to make their concerns known and acknowledged. Not much else you can do.

The board wanted to express its gratitude to SkyVista especially Steve Wieringa and Dave Holden for their prompt response in addressing issues caused by the storm last week. They jumped right in to get holes in the roof covered to prevent further damage and to make sure everything was taken care of in a timely manner. Thank you very much!

The next meeting will be held on Tuesday, October 13, 2020 and unless further noted will be held at the Union County Airport beginning at 4:00 p.m.

Respectfully Submitted

Linda K Thrush  
Secretary

Bills for Septeber 2020

Marysville City	\$ 70.32	
	\$ 77.84	600.99
	\$ 44.22	
	\$ 408.99	
ValTech	\$ 68.76	
Woolpert	\$ 6,500.00	Taxiway Rehab
	\$ 53,695.89	Master Plan
	\$ 5,000.00	Taxiway lighting
AWOS	\$ 125.00	
DP&L	\$ 106.97	
	\$ 175.89	657.89
	\$ 185.52	
	\$ 189.51	
Schultz Cox Will	\$ 1,845.00	
Columbia Gas	\$ 157.85	
Jess Howard	\$ 2,516.00	
Marysville Fence	\$ 650.00	
Stephens Gutters	\$ 397.00	quote only
Spectrum	\$ 49.99	
Skyvista	\$ 3,116.75	
Fulfab	\$ 810.00	

# WOOLPERT PROGRESS REPORT

*September 8, 2020*

The following is a summary of items/task we worked on during the past month.

1. Taxiway A Rehabilitation and Lighting
  - Preconstruction meeting held 8/3
  - Tentatively starting week of 8/21
  
2. Waiting on response from ODOT on 2 additional ODOT FY21 Grants from ODOT inspection recommendation
  - Rehabilitate Runway 9-27 Pavement Markings
  - Runway 9 Obstruction Removal
  
3. No new news with Roy Currie (FAA) about the nighttime approaches.
  - Last month Roy said that the waiver package has been to the Procedure Review Board (PRB) and was kicked back to the Aeronautical Information Systems (AIS) team for additional info that they will provide (additional maps and such). He said that he thinks the PRB meets monthly, but it hasn't been approved/denied and for now there isn't anything that he needs from us.
  
4. Master Plan update has continued.
  - Draft forecast chapter anticipated to be delivered to the airport by the week of September 14 for comment.
  - Inventory and environmental overview draft chapters anticipated to be provided to the airport the week of September 21 for comment.
  - Draft questions for tenant survey sent to J. Popio on September 3 for review and comment.

## Union County Airport

### Airport Tenant Survey

1. Name
2. Address
3. Phone number
4. Email address
5. Certificate and ratings held?
6. Approximately how many hours do you fly each month?
7. Do you plan to fly more, less, about the same over the next 3-5 years?
8. Aircraft information
  - a. Year
  - b. Make
  - c. Model
  - d. IFR -certified?
9. Do you plan to sell your current aircraft and purchase another aircraft within the next 3-5 years? If yes, what are you planning to purchase and when?
10. Is your aircraft stored in a T-hangar or the single volume hangar? If yes, how long have you been a tenant?
11. Fueling
  - a. Do you purchase fuel at MRT?
    - i. If yes, 100LL or Jet?
    - ii. How many gallons a month?
  - b. If you don't buy your fuel at MRT, where do you buy your fuel and why do you buy it there?
12. What is your overall impression of MRT?
13. What is your overall satisfaction with MRT?
14. What is great about MRT?
15. What can be improved at MRT?
16. What services are you using at MRT?
17. What services would you like to see at MRT that aren't currently offered?